



UNITED STATES GENERAL ACCOUNTING OFFICE
WASHINGTON REGIONAL OFFICE
FIFTH FLOOR
803 WEST BROAD STREET
FALLS CHURCH, VIRGINIA 22046

FEB 2 1972

Dear Mr. Browne:

We have examined the accounts of accountable officers of the Civil Aeronautics Board through June 30, 1971, and the payroll and leave records through the leave year ended January 9, 1971. We evaluated procedures and internal controls relative to the receipt and disbursement of funds, including payroll and leave, and tested financial transactions and records as we considered appropriate.

Our draft report on the Examination into Purchases of Furniture, Furnishings, and Interior Design Services for Executive Offices, furnished to you for comment on December 20, 1971, refers to the Civil Aeronautics Board as one of five agencies that purchased executive office furniture and furnishings not listed on the Federal Supply Schedule without obtaining permission when required from General Services Administration. Other than the purchase of furniture and furnishings referred to above, we found the procedures and internal controls at the Civil Aeronautics Board to be generally effective and that selected transactions were processed in a satisfactory manner.

We wish to acknowledge the courtesies and cooperation extended to our representatives during the examination.

Sincerely yours,

H. L. Krieger

H. L. Krieger
Regional Manager

The Honorable Secor Browne
Chairman, Civil Aeronautics Board

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